



**GUJRANWALA WASTE MANAGEMENT COMPANY**



## **ENLISTMENT/ PRE-QUALIFICATION**

**PROCUREMENT OF SPARES/SERVICES OF OPERATIONAL  
VEHICLES**

# **APPLICATION FORM**

**FOR**

**SUPPLIERS AND CONTRACTORS**

**Dated: December 17, 2017**

**OFFICE ADDRESS:**

Gujranwala Waste Management Company (GWMC),  
2nd Floor, Gujranwala Chamber of Commerce & Industry,  
Chamber Plaza, Aiwan-e-Tijarat Road Gujranwala;  
Tel 055-9200890, 055-9200891-2, 055-9200863 ,  
Fax: 055-9201265,  
Email: [info@gwmc.com.pk](mailto:info@gwmc.com.pk) ; [feedback@gwmc.com.pk](mailto:feedback@gwmc.com.pk),  
website: [www.gwmc.com.pk](http://www.gwmc.com.pk)



# GUJRANWALA WASTE MANAGEMENT COMPANY



## INTRODUCTION OF SUPPLIERS / CONTRACTORS

**Name of the Bidder/Organization/Supplier/Contractor:** \_\_\_\_\_

\_\_\_\_\_  
*(Attach Copy of CNIC in case of Sole Proprietor, Partnership Deed in case of Partnership Firm, Certificate from SECP in case of listed Company and Form C in case of registration with Registrar of Firm)*

**Name of Business Owner:** \_\_\_\_\_

**Scope of Business:** \_\_\_\_\_

(Mention the Category/ Scope of Business, the supplier deals in e.g. Spares/ Services)

**Business Address:** \_\_\_\_\_

**Name of Focal Person:** \_\_\_\_\_

**Contact No.:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

<b>Bidder's Stamp (If Any)</b>

<b>Signature</b>



# GUJRANWALA WASTE MANAGEMENT COMPANY



## REGISTRATION WITH TAX AUTHORITIES

National Tax Registration No.: *(Attach Certificate)* \_\_\_\_\_

Date of Issuance \_\_\_\_\_

Sales Tax Registration No. *(Attach Certificates)*: \_\_\_\_\_

Date of Issuance \_\_\_\_\_

Punjab Revenue Authority Registration No. *(Attach Certificates)* \_\_\_\_\_

Date of Issuance \_\_\_\_\_

<b>Bidder's Stamp (If Any)</b>

<b>Signature</b>



# GUJRANWALA WASTE MANAGEMENT COMPANY



## PROOF OF EXPERIENCE FOR THE PROVISION OF SIMILAR SUPPLIES/SERVICES DURING 05 LAST YEARS

SR. NO.	CLIENT/ PURCHASER	NAME OF PROJECT	COST OF THE PROJECT	DURATION	STATUS COMPLETED/ON-GOING

1. *Attach copies of Purchase Orders/ Experience Certificates/Contracts/ Any other Evidences Also*
2. *Attach Separate Sheet (if Required),*

<b>Bidder's Stamp (If Any)</b>

<b>Signature</b>



# GUJRANWALA WASTE MANAGEMENT COMPANY



## STATEMENT OF THE APPLICANT'S BANK ACCOUNT DULY ISSUED AND CERTIFIED BY THE BANK

FOR A PERIOD FROM JANUARY 1, 2017 TO DECEMBER 15, 2017

NAME OF THE BANK ACCOUNT HOLDER	ISSUING BANK	OPENING BALANCE ON <u>JANUARY 01, 2017</u>	CLOSING BALANCE ON <u>DECEMBER 15, 2017</u>

PLEASE ENSURE;

1. Bank Statement Attached: YES  NO
2. Certified by Bank: YES  NO
3. Required Period Covered YES  NO

<b>Bidder's Stamp (If Any)</b>

<b>Signature</b>



## GUJRANWALA WASTE MANAGEMENT COMPANY



**AFFIDAVIT ON NON-JUDICIAL STAMP PAPER OF RS. 100 (CLEARLY STATING THAT THE FIRM/ VENDOR/ CONTRACTOR IS NOT BLACKLISTED OR SUBJECT TO ANY PENDING LITIGATION WITH ANY GOVERNMENT OR PUBLIC DEPARTMENT)**

<b>SR. NO.</b>	<b>LITIGATION AGAINST PARTY</b>	<b>LITIGATION SUBJECT</b>	<b>DATE OF LITIGATION FILE</b>	<b>STATUS SETTLED/ PENDING</b>
1.				
2.				
3.				

**Note: Above Columns to be filled in case of Any Litigation**

**PLEASE ENSURE;**

1. Affidavit Attached: YES  NO

<b>Bidder's Stamp (If Any)</b>

<b>Signature</b>



# GUJRANWALA WASTE MANAGEMENT COMPANY



## PROOF OF VALID PREQUALIFICATION/ ENLISTMENT WITH THE GOVT. DEPARTMENTS (IF ANY)

<b>SR. NO.</b>	<b>NAME OF GOVT. DEPARTMENT</b>	<b>CATEGORY OF ENLISTMENT</b>	<b>PERIOD OF ENLISTMENT</b>	<b>STATUS COMPLETED/ON-GOING</b>

<b>Bidder's Stamp (If Any)</b>

<b>Signature</b>



**TECHNICAL CAPABILITIES & STRENGTH FOR SUPPLY OF SPARES & SERVICES  
(IF ANY).**

**Own Workshop/ Service Facility:** YES  NO

*If Yes, please provide the following details*

**1. Name of Owner/ Proprietor:** \_\_\_\_\_

**2. Address of the Workshop/Service Facility:** *(Pictures to be attached)* \_\_\_\_\_

\_\_\_\_\_

**3. Area (in Sq. M/Yards) of the Workshop:** \_\_\_\_\_

**4. List of Spares Available:** \_\_\_\_\_  
(Attach a List of Spares Available/ Services Provided)

**5. No. of deputed Mechanics/ Staff:** \_\_\_\_\_

**6. Area of Service Expertise:** \_\_\_\_\_  
*(e.g., Fabrication, Material, Welding, Molding, Mechanical Works, Electric Works, etc.)*

**7. I hereby, authorize, any of the representative GWMC to visit Workshop/ Service Facility Area anytime** YES  NO

<b>Bidder's Stamp (If Any)</b>

<b>Signature</b>





**DECLARATION**

I, \_\_\_\_\_, the undersigned, hereby solemnly declare that;

1. All the provided information is True and Complete
2. All the documents are true copies of original
3. Any concealment of information/details, mentioned above, or misrepresentation of Facts/ documents, will result in disqualification;
4. In case of any misrepresentation or concealment of facts, the Client reserves the right to take legal action against the applicant
5. In case of incomplete information, the application will not be considered any further;
6. The decision of client (GWMC) shall be final;
7. Only successful firms in 'Pre-Qualification' shall be informed in writing for further process of registration / enlistment with the client (GWMC);
8. Successful Contractors shall be used as a Pool of Suppliers / Service Providers of GWMC and will be enlisted only for the period ending on June 30, 2018

<b>Bidder's Stamp (If Any)</b>

<b>Signature</b>



## TERMS & CONDITIONS FOR PRE-QUALIFICATION

1. The Suppliers and Contractors with 'Nationwide Supplies having own facilities' will be preferred (subject to the fulfillment of criterion and competitiveness);
2. Local firms/ vendors/ contractors are highly encouraged to apply and shall be given preference subject to the fulfillment of criterion and competitiveness;
3. The Applicant must have expertise in the relevant field;
4. In the subsequent Phase of Pre-Qualification; the Pre-Qualified Vendors will be issued a '**Potential List of Spares Parts & Services**' required for Operational Vehicles of GWMC,
5. The Financial bids/ Quotations will be invited from Pre-Qualified Suppliers/ Contractors, on the prescribed forms for the '**Potential List of Spares Parts & Services**' required for Operational Vehicles of GWMC,
6. The Sealed Financial Quotation's will be publically opened at the announced Date & Time;
7. **GWMC** reserves the right to reject all Applications for Enlistment/ Pre-Qualification at any time prior to the acceptance of Application;
8. Successful Contractors shall be used as a **Pool of Suppliers / Service Providers of GWMC** and will be enlisted only for the period ending on **June 30, 2018**; and
9. The **Enlisted/Approved Vendor of GWMC**, shall **Sign an Undertaking**, confirming to provide the Listed Spares/ Services to GWMC at the approved Rates for the period till **June 30, 2018**;
10. The Pre-Qualified Vendors may be asked to provide supplementary Financial Quotations for Additional Spares/Services, as and when required by GWMC, during the period of Enlistment, ending on **June 30, 2018**; and
11. As and when desired depending on the products / services/works, earnest money may be required on inviting financial bids / quotations;



## GUJRWALA WASTE MANAGEMENT COMPANY



12. The invoice will be processed for Certification and Payment after completion of work;
13. The payment will be made within thirty (30) days after Certification of Invoice;
14. The delivery challan should also be submitted for all Spare Parts or Services' deliveries;
15. The task shall be undertaken by the contractor on the receipt of Purchase / Work Order and according to the specification provided or finally agreed;
16. In case of any change in the specification due to which prices are affected, the same must be informed to Procurement Department/ GWMC in advance;
17. Incomplete Applications or those received after deadline date and time will not be entertained;
18. In case of Tax exemption, tax exemption certificate will be required along with Invoice.

<b>Bidder's Stamp (If Any)</b>

<b>Signature</b>

Further information may be obtained from the office of undersigned during working hours;

Application Form can be downloaded from [www.gwmc.com.pk](http://www.gwmc.com.pk), [www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk) or can be collected from the office address, given below, for free of cost. Applications will be accepted through **registered courier ONLY.**

**LAST DATE FOR SUBMISSION OF APPLICATION IS JANUARY 10, 2018 BY 4:00 PM.**

**MANAGING DIRECTOR**  
**GUJRWALA WASTE MANAGEMENT COMPANY**  
**2<sup>nd</sup> Floor, Chamber of Commerce and Industry Building, Gujranwala.**  
**Tel: 055-9200890-1**  
**Email: [info@gwmc.com.pk](mailto:info@gwmc.com.pk)**