GUJRANWALA WASTE MANAGEMENT COMPANY

Bidding Document

REQUEST FOR TENDER

Procurement No.369

ESTABLISHMENT OF SITE OFFICE AT CHIANWALI DUMPSITE

Single Stage Two Envelope

In line with PPRA Rules 2014

Issued on: 11.03.2020

FOR REFERENCE ONLY

Office Address:
2nd Floor, Gujranwala Chamber of Commerce & Industry Chamber Plaza,
Aiwan-e-Tijarat Road, Gujranwala.
Tel: 055-9200890-92; Email: info@gwmc.com.pk

INVITATION TO BID

ESTABLISHMENT OF SITE OFFICE AT CHIANWALI DUMPSITE

GWMC invites eligible and well reputed Companies/Contractors/Suppliers/Business Individuals who are registered with relevant Tax Departments, to indicate their interest for the "**Establishment Of Site Office At Chianwali Dumpsite"** in accordance with PPRA Rules, 2014.

Interested contractors should provide their Technical and Financial Bids with relevant documents, demonstrating that they have the required qualifications to provide the above-mentioned goods/services. **Single Stage Two Envelope** bidding procedure shall be adopted as per PPRA Rules 2014.

The Estimated Price for the tender is **Rs.1,694,650/-** The Bid Security for the sum of **PKR 65,000/-** (which is Refundable and within the 5% of the Estimated Value as Per Rule # 27 of PPRA Rules, 2014) in the form of Bank Guarantee/CDR/ Bank Draft/ Pay Order in favor of Gujranwala Waste Management Company, must be submitted with the Bid.

The detailed tender document may be obtained from the office of GWMC, immediately after publication of this Tender Notice, after written submission of application in the name of MD, GWMC, at the cost of Rs. 500/- (Non-Refundable) to be deposited in "The Bank Of Punjab (any Branch)" in the Account titled "**Gujranwala Waste Management Company"**, **A/c # 6580031956800018** during office hours or can be accessed online for information at www.ppra.punjab.gov.pk, www.gwmc.com.pk . Late bids shall be rejected. Bids of only those bidders shall be entertained who purchased the tender document.

The bids must be received by **11:00 hours** in the office of GWMC by registered post/courier or delivered in person on or before **March 26, 2020.** The bids will be opened on the **same date** at **11:30 hours** at the below mentioned address in the presence of bidders or their authorized representatives who choose to attend, with their original CNICs.

For Further information, please contact:

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CHIEF EXECUTIVE OFFICER
Gujranwala Waste Management Company (GWMC),
2nd Floor Gujranwala Chamber of Commerce & Industry,
Chamber Plaza, Aiwan-e-Tijarat Road, Gujranwala
Phone: (+92-55) 9200863, Fax: (+92-55) 9201265,
Ext: 124
Email: info@gwmc.com.pk

INSTRUCTIONS TO THE BIDDERS

1. The bidder shall seal Financial & Technical Bids, duly signed and stamped, together in one Envelope.

2. The successful bidder shall be required to submit a **Performance Security** in the form of CDR equal to 5% of the value of contract within Three (03) working days of Letter of Acceptance after which the Purchase/Work Order shall be issued accordingly.

3. The Performance Security shall remain valid for the period of warranty period which is 01 years from the completion of site office at ChainwaliDumpsite.

4. The Warranty Period shall be **One (01) years** for all the civil works as well as electric works & other items

5. The prices should be quoted in the local currency i.e. Pak Rupees (PKR), and should be inclusive of all applicable taxes and supply charges.

6. Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their prices conformity to required delivery/work completion scheduled. The award will be made to the firm offering the lowest evaluated price and that meets the required standards of technical and financial capabilities.

7. Suppliers duly registered with tax authorities may be eligible to participate only if they also: Submit Proof of registration with the Income Tax Department and Sales Tax Department with the bid. (Failure to enclose these documents would result in rejection of bid)

8. The price bid shall remain valid for the period of thirty (90) calendar days counted from the date of submission of the Bid. The Client may request the Suppliers to extend the period of validity for a specified additional period. The Client's request and the Suppliers" responses shall be made in writing. A Supplier may refuse the request for extension of Bid validity in which case he may withdraw his Bid without any penalty. A Supplier agreeing to the request will not be required or permitted to otherwise modify its Bid.

9. No Bid shall be modified after the deadline for submission of Bid.

10. In evaluating & computing the financial bids, the supplier will be determined by adjusting the price bid by making any correction for any arithmetic errors as follows:
    (a) Where there is a discrepancy between amounts in figures and in words, the amount in words shall govern;
    (b) where is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;
    (c) If a Client refuses to accept the correction, his Bid will be rejected.

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11. The Client reserves the right to accept or reject all bids, and to cancel the process of competition at any time prior to the award of the Contract, without thereby incurring any liability to the affected Supplier(s).

12. Goods/services must be delivered/completed as per requirement of the client after issuance of Purchase Order/Work Order.

13. The Client, reserves the right to increase or decrease quantities of supplies/services. *(Quantities can be increased or decreased by 15% of its original quantity).*

14. Results of evaluation would be announced as per PPRA Rules, 2014. Suppliers are instructed not to approach the Client after opening of bids until the finalization of award. The Supplier whose Bid has been accepted will be notified of the award by the Client prior to the expiration of the validity period of the Bid, in written. This letter will state the sum that the Client will pay the Supplier in consideration of the supply.

15. The suppliers are requested to give their best and final prices as no negotiations shall take place.

16. Payment(s) shall be made as per the PPRA Rules 2014 in combination with market practice i.e. 100% payment is made on the completion of delivery of goods/services and as per PPRA Rules 2014.

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EVALUATION CRITERIA

(Relevant documents must be attached)

A. TECHNICAL EVALUATION CRITERIA *(MANDATORY)*

1. Legal Status of the Bidder (Business Individual/Sole Proprietor/Partnership Firm/Company)
2. Proof of valid NTN Registration
3. Proof of valid STRN/PNTN Registration
4. Bank Statement (Certified Bank Statement in the business' name/bidder's name from Jan 01, 2019 till Dec 31, 2019)
5. Affidavit/ Undertaking for Correctness of Information, Declaration of non-involvement in litigation / black listing and Compliance to the specifications, conditions and availability of required items on the defined time lines as mentioned in Terms of Reference of this bidding Document (to be provided on non-judicial stamp paper of Rs. 100

AWARD OF CONTRACT: All bids will be evaluated on basis of above given evaluation criteria and the bidders who do not fulfill above mentioned evaluation criteria will be considered as technically non- responsive bidders and will not be taken into consideration for Financial Evaluation. However technically qualified bidders (Responsive to Evaluation Criteria) will be considered as responsive bidder, and among technically responsive and qualified bidders, the bidder with lowest rates will be awarded the contract (subject to fulfillment of all required conditions of bidding document & PPRA Rules, 2014).

B. FINANCIAL EVALUATION CRITERIA

1. Lowest Evaluated Bid Price.

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ESTABLISHMENT OF SITE OFFICE AT CHIANWALI DUMPSITE

Sr.#	Entity	Description
1	Electricity connection with Breaker	(180 FT. Service Cable)
2	Water Bore	(Till to clean / Drinking Water)
3	Water Tank	(300 Gallon plastic type)
4	Water Pump	Good Quality (2HP)
5	Water Pipe	Connection + Filling P.VC Complete
6	Sewerage pipe line	(01 FT) Length 200FT Depth 05 FT
7	Porta cabin (container office)	• 8FT * 40FT Office Container Hall • 2 Toilets • 2 Workstation with file ranks • 1 Server and UPS rank Cabin **Other Specification-** • Waterproof and heatproof • 2 Aluminum framed glass sliding windows • Insulation with thermo pore sheets inside walls • Installation of Lamination sheets after insulation • Installation wooden / Steel after insulation, Rubber floor Mat, False Ceiling • Shades on door and windows, complete paint work • All electrical work (Ducting, Lights, Power Sockets, AC Points etc.)

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1- All items shall be as per above given specifications.

2- The supplier shall deliver/complete the work at Chianwali dumpsite Gujranwala Waste Management Company as per delivery/completion schedule mentioned in Purchase/Work Order.

3- The delayed delivery shall be subject to penalty up to 10% of the Purchase/Work Order value.

4- The Bid Security or Performance Security (as the case may be) forfeited in case of non-compliance to terms & conditions and requirements of the client.

5- All costs involved in the supply to and from designated site shall be borne by the contractor.

6- The Warranty period for the required services shall be six (12) months from the date of completion of services. The Supplier shall be bound to refund/remedial the claim the warranty of Establishment Of Site Office At Chianwali.

7- The Contractor shall comply all other terms & Conditions as mentioned in bidding documents and as per PPRA Rules 2014.

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PRICE SCHEDULE

Sr. No	Descriptions	UoM	Specification	Unit Price (PKR)	Total Price (PKR)
1	ESTABLISHMENT OF SITE OFFICE AT CHIANWALI DUMPSITE	As actual	As above		

Note

1. The Bidder shall quote its price for the above-mentioned work/services inclusive of all taxes.
2. Evaluation shall be done on **Lowest Rates** and contract will be awarded accordingly.
3. In case, two or more contractors quote same rate for any item, work will be divided equally amongst the contractors
4. The blank or partially/ conditionally filled Bid Price Schedule shall be considered as non-responsive.
5. In case of discrepancy between unit price and total, the unit price shall prevail.
6. The bidder shall provide One years warranty of all the civil works as well as electric works & other items"

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