



GUJRANWALA WASTE MANGEMENT COMPANY



PRE-QUALIFICATION DOCUMENT

PREQUALIFICATION OF AUTHORIZED DEALERS OR SUPLIERS OF ORIGINAL MANUFACTURERS (PAK SUZUKI MOTORS, ATLAS HONDA, MILLAT TRACTOR LTD, HINO PAK LTD, GHANDARA INDUSTRIES LTD, DOOSAN, HYUNDAI) FOR REPAIR & MAINTENANCE OF OPERATIONAL & EXECUTIVE VEHICLES/BIKES

Procurement No. GWMC/FY 2023-24/26

In line with PPRA Rules 2014

11 August 2023

Address:

Gujranwala Waste Management Company (GWMC),
2nd Floor, Gujranwala Chamber of Commerce & Industry,
Chamber Plaza, Aiwan-e-Tijarat Road Gujranwala;
Tel 055-3-9200890, 055-9200891-2, 055-9200863,
Fax: 055-9201265,

Email: info@gwmc.com.pk; Website: www.gwmc.com.pk



GUJRANWALA WASTE MANGEMENT COMPANY



INVITATION FOR PRE-QUALIFICATION

11-August-2023

1. Gujranwala Waste Management Company (GWMC), Government of the Punjab, invites sealed application from eligible bidders, for the following;

Sr. No.	Description
1.	PREQUALIFICATION OF AUTHORIZED DEALERS OR SUPLIERS OF ORIGINAL MANUFACTURERS (PAK SUZUKI MOTORS, ATLAS HONDA, MILLAT TRACTOR LTD, HINO PAK LTD, GHANDARA INDUSTRIES LTD, DOOSAN, HYUNDAI) FOR REPAIR & MAINTENANCE OF OPERATIONAL & EXECUTIVE VEHICLES/BIKES

2. Pre-qualification shall be conducted as per procedures specified in PPRA Rules 2014 and is open to all eligible bidders as defined in the pre-qualification document
3. Interested eligible bidders may obtain bidding documents and further information from the office of GWMC after written submission of application in the name of CEO, GWMC at the cost of Rs. 10,000/- (Non-Refundable), which should be deposited in GWMC bank account No: 6580031956800018, Trust Plaza Branch, Bank of Punjab, Gujranwala, during office hours or can be accessed online at, www.gwmc.com.pk. Late Proposals will be rejected. Bids of only those bidders will be entertained who purchased the Tender document.
4. Sealed applications must be delivered to the above office on or before 01:30 PM on 29-08-2023
5. Applications will be opened in the presence of bidders' representatives who choose to attend at 2:00 PM in the office of GWMC, on the same date i.e 29-08-2023. (with original CNICs of bidders/representatives).
6. For obtaining any further information or clarifications, please contact 055-9200890 or Email at info@gwmc.com.pk

CHIEF EXECUTIVE OFFICER/ MD

Gujranwala Waste Management Company (GWMC),
2nd Floor, Gujranwala Chamber of Commerce & Industry,
Chamber Plaza, Aiwan-e-Tijarat Road Gujranwala;
Tel 055-3-9200890, 055-9200891-2, 055-9200863,
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INSTRUCTIONS FOR PREPARATION AND SUBMISSION OF THE PREQUALIFICATION DOCUMENTS

1. The applicants must fill all the annexed forms of this pre-qualification document and attach supporting document, where required.
2. Successful applicants shall be Pre-qualified for the period of three-year, effective from the date of pre-qualification.
3. The Quotations will be invited from Pre-Qualified dealers or suppliers (Company/Partnership Firm/ Individuals) for the 'Provision of Spares & Services for Operational & Executive Vehicles of GWMC (As and when required by GWMC)
4. The payment will be made within thirty (30) days after submission of Invoice
5. The delivery shall be made by the contractor on the receipt of Purchase Order
6. Incomplete applications, those received after closing date and time, will not be entertained
7. GWMC reserves the right to reject all applications for Pre-Qualification at any time prior to the acceptance of Application
8. GWMC reserves the right to annul the Pre-Qualification of Firms at any time
9. The applicants whose provide false information will be rejected/ disqualified
10. GWMC employees (Officials/ Officers) as well as their blood relatives are not eligible to participate for prequalification
11. Registration fee amounting to Rs. 30,000/- Per Year (Non-refundable) must be submitted in the form of CDR by pre-qualified bidder, failing to which the bidder will be disqualified

Bidder's Stamp	Signature

FOR REFERENCE ONLY



GUJRANWALA WASTE MANGEMENT COMPANY



EVALUATION CRITERIA

The applicants shall be evaluated on the below mentioned criteria: -

1. Legal Status of Applicant

- a. **For Companies:** Attach Certificate of Incorporation duly issued by SECP or RJSC/ or local body in case of foreign firm

OR

- b. **For Sole Proprietorship:** Attach Copy of CNIC and an Affidavit/ Undertaking on Non-Judicial E-Stamp Paper of Rs. 500 (sample attached as annexure-A)

OR

- c. **For Partnership Firm/Association of Persons:** Attach Certified copy of Partnership deed and Form C duly issued by Registrar of Firms

2. Registration with Income Tax Authorities. NTN Certificate and STRN/ PNTN to be attached

3. The bidder shall give an undertaking on Rs. 500/- non-judicial E-Stamp Paper confirming the specification of goods, availability of required / Items/ Services and delivery on the defined times lines as mentioned in the Purchase Order (sample attached as annexure –B)

4. Statement of the bidder's bank account duly issued and certified by the bank for a period from Jan 1, 2022 to Dec 31, 2022. The bank statement must have an average transaction of minimum Rs 250,000/- per month (credit or debit). A bidder who do not have required average monthly transactions can submit an unutilized credit facility of same amount

5. Proof of relevant experience for the provision of similar nature goods/items/services to public or private firms at any time during last 02 years (15 proofs of experience must be attached)

6. Affidavit/ undertaking for correctness of information, declaration of non-involvement in litigation/ black listing to be provided on non-judicial E-stamp paper of Rs. 500 (sample attached as annexure –C)

7. The interested bidder must provide an undertaking on Rs 500/- non-judicial E-stamp paper regarding provision of the required spares/ items/ services on holidays, gazzetted holidays/ special events like Eid-ul-Azha, Eid-ul-Fitr, Muharram etc. (sample attached as annexure –D)

8. The interested bidder must be an authorized dealer or supplier of original manufacturer of the vehicles (attach copy of valid authorized dealership certificate)



GUJRANWALA WASTE MANGEMENT COMPANY



INTRODUCTION OF AUTHORIZED DEALERS OR SUPPLIERS

Name of Bidder _____

Business Address: _____

Name of Focal Person: _____

Contact No: _____

Email Address: _____

FOR REFERENCE ONLY

Bidder's Stamp

Signature



GUJRANWALA WASTE MANGEMENT COMPANY



REGISTRATION WITH TAX AUTHORITIES

National Tax Registration No: _____ (Attach copy of certificate)

Date of Registration: _____

STRN/ PNTN _____ (Attach copy of certificate)

Date of Registration: _____

Bidder's Stamp	Signature

FOR REFERENCE ONLY



GUJRANWALA WASTE MANGEMENT COMPANY



DECLARATION

1, _____, the undersigned, hereby solemnly declare that;

1. All the provided information is true and complete
2. All the documents are true copies of original
3. Any concealment of information/ details mentioned above, or misrepresentation of facts/ documents will result in disqualification & the client reserves the right to take legal action against the applicant
4. In case of incomplete information, the application will not be considered any further
5. Only successful firms/ applicants in Pre-Qualification shall be informed in writing and shall be entitled to participate in the subsequent procurement proceedings with the client (GWMC)
6. Successful Application shall be Pre-qualified for the period of one-year

Bidder's Stamp	Signature

Last date for submission of application is 29-08-2023

FOR REFERENCE ONLY

CHIEF EXECUTIVE OFFICER/ MD

Gujranwala Waste Management Company (GWMC),
2nd Floor, Gujranwala Chamber of Commerce & Industry,
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Tel 055-3-9200890, 055-9200891-2, 055-9200863,
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Website: www.gwmc.com.pk



GUJRANWALA WASTE MANGEMENT COMPANY



ANNEX-A

AFFIDAVIT

FOR

“SOLE PROPRIETORSHIP”

(To be printed on PKR 500 E-Stamp Paper)

This is to certify that M/s _____,
bearing NTN# _____, GST/ PNTN# _____
registered by (FBR/CBR etc.) _____ dated: _____
and is owned and controlled by
Mr./Mrs.: _____
S/W/D/O; _____
bearing CNIC# _____ I am the sole proprietor of this firm.

FOR REFERENCE ONLY
Seal & Signature of Proprietor



GUJRANWALA WASTE MANGEMENT COMPANY



ANNEX-B

AFFIDAVIT FOR DELIVERY IN TIME

This is to certify that we shall comply to the specifications, conditions and ensure availability of required items on the defined time lines as mentioned in Terms of Reference/Technical Specifications given in the provided documents

The undersigned hereby authorize and request the bank, person, firm or corporation to furnish any additional information requested by **Gujranwala Waste Management Company (GWMC)** deemed necessary to verify this statement regarding my (our) competence and general reputation.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of GWMC.

GWMC, undertakes to treat all information provided as confidential.

Signed by an authorized Officer of the firm

Title of Officer: _____

Name of Firm: _____

Date: _____

FOR REFERENCE ONLY



GUJRANWALA WASTE MANGEMENT COMPANY



ANNEX-C

AFFIDAVIT FOR CORRECTNESS OF INFORMATION

AND

DECLARATION FOR NON-INVOLVEMENT IN ANY LITIGATION/BLACKLISTING

(To be printed on PKR 500 E-Stamp Paper)

Name of Firm: _____

I/we, the undersigned, do hereby certify that all the statements made in the Forms and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by employer if the Purchaser, at any time, deems it necessary.

I/we hereby further declare that we are not involved in any litigation / arbitration / black listing by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan.

The undersigned hereby authorize and request the bank, person, firm or corporation to furnish any additional information requested by **Gujranwala Waste Management Company (GWMC)** deemed necessary to verify this statement regarding my (our) competence and general reputation.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of GWMC.

GWMC, undertakes to treat all information provided as confidential.

Signed by an authorized Officer of the firm

Title of Officer: _____

Name of Firm: _____

Date: _____



GUJRANWALA WASTE MANGEMENT COMPANY



ANNEX-D

AFFIDAVIT FOR DELIVERY ON SPECIAL DAYS/ EVENTS

This is to certify that we shall ensure availability/ delivery of required items, goods, services on the special days/ events/ gazetted holidays like EID-UL Adha, EID-UL-Fitr Muharram, Independence day, Pakistan day etc. with defined time lines as mentioned in Terms of Reference/Technical Specifications given in the provided documents

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of GWMC.

GWMC, undertakes to treat all information provided as confidential.

Signed by an authorized Officer of the firm

Title of Officer: _____

Name of Firm: _____

Date: _____

FOR REFERENCE ONLY